

# Training and Technical Assistance (T&TA) Opportunities

CAC Meeting  
*August 17, 2011*

Update from:  
Leslie Taylor, CSD  
Lynn Grogan, Cal/Neva



- Welcome!
- Brief overview of new CSD and Cal/Neva T&TA contract
- Overview of current activities
- T&TA Opportunities

# CSD and Cal/Neva T&TA Partnership

- Contract Term
  - May 1, 2011 – April 30, 2012
- Contract Amount
  - \$356,452

# T&TA Strategies

## 1. Network T&TA (Core Training topics)

- Objective:

- Increase the capacity and ability of CSBG eligible entities to help low-income families achieve and maintain self sufficiency
- Provided through core subject area topics

- Outcomes:

- 26 Core Trainings
- 10 Training Curriculum
- Secure expert trainers

# T&TA Strategies

## 2. Peer to Peer T&TA

- Objective:
  - Provide capacity building peer to peer training and technical assistance throughout the State, as requested by CSBG eligible entities or by CSD
  - Peer to Peer training
  - Regional Roundtable Peer training
- Outcomes:
  - 32 Peer to Peer Trainings
  - 16 Regional Roundtable Peer Training

# T&TA Strategies

## 3. EITC Practitioner T&TA

- Objective:
  - Provide training and technical assistance to assist CSBG eligible entities in implementing or expanding their EITC program through coordination, development and maintenance of a practitioner resource bank
- Outcomes:
  - 1 EITC Practitioner Resource Bank
  - 4 Webinars

# T&TA Strategies

## 4. Conference/Meeting Based T&TA

- Objective:
  - Provide training and technical assistance to build the capacity of the Network using a conference or meeting format to share new and emerging issue affecting the Network
- Outcomes:
  - 2 Conferences
  - 4 CSBG Advisory Committee (CAC) meetings



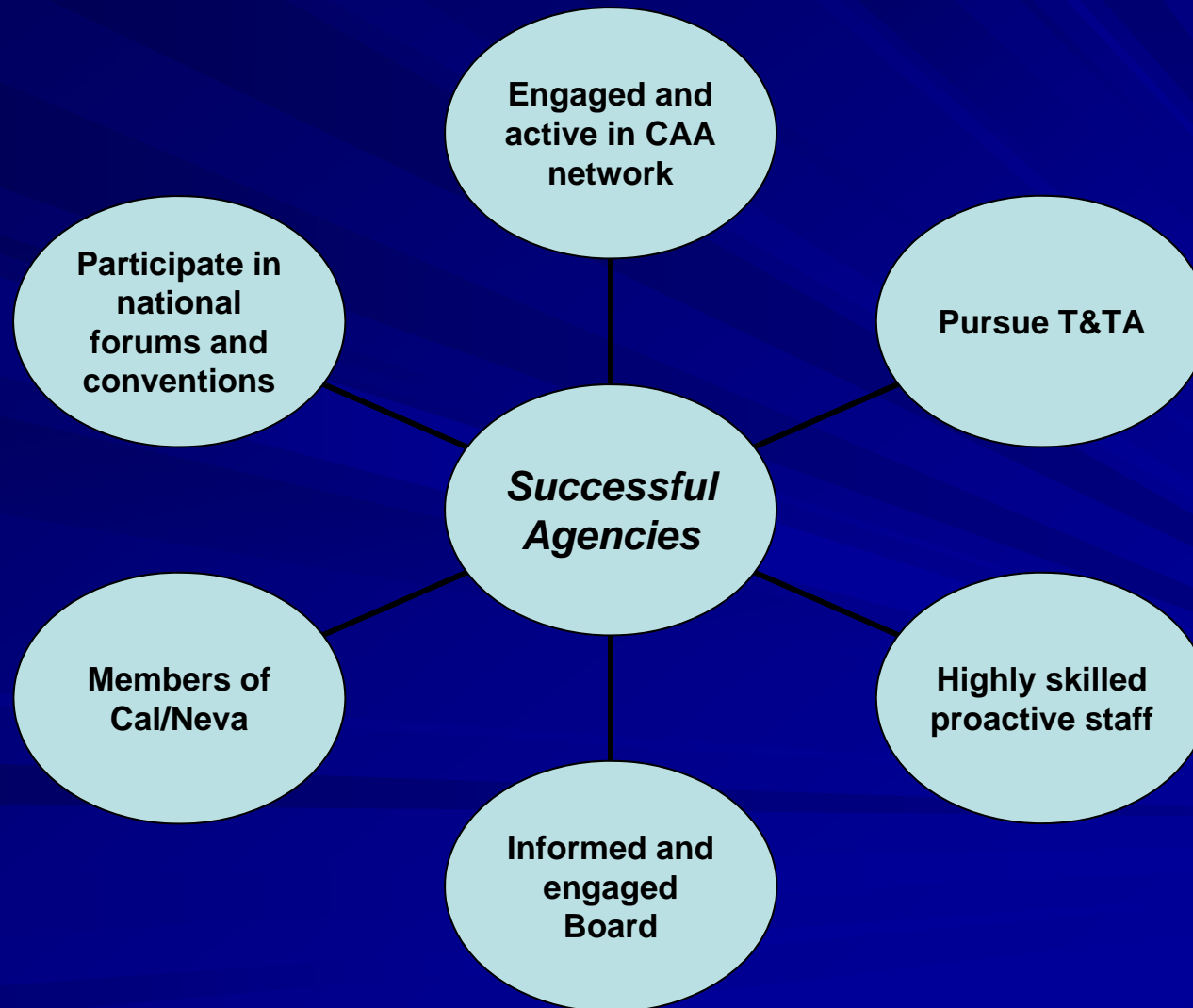


# Lynn Grogan, Cal/Neva

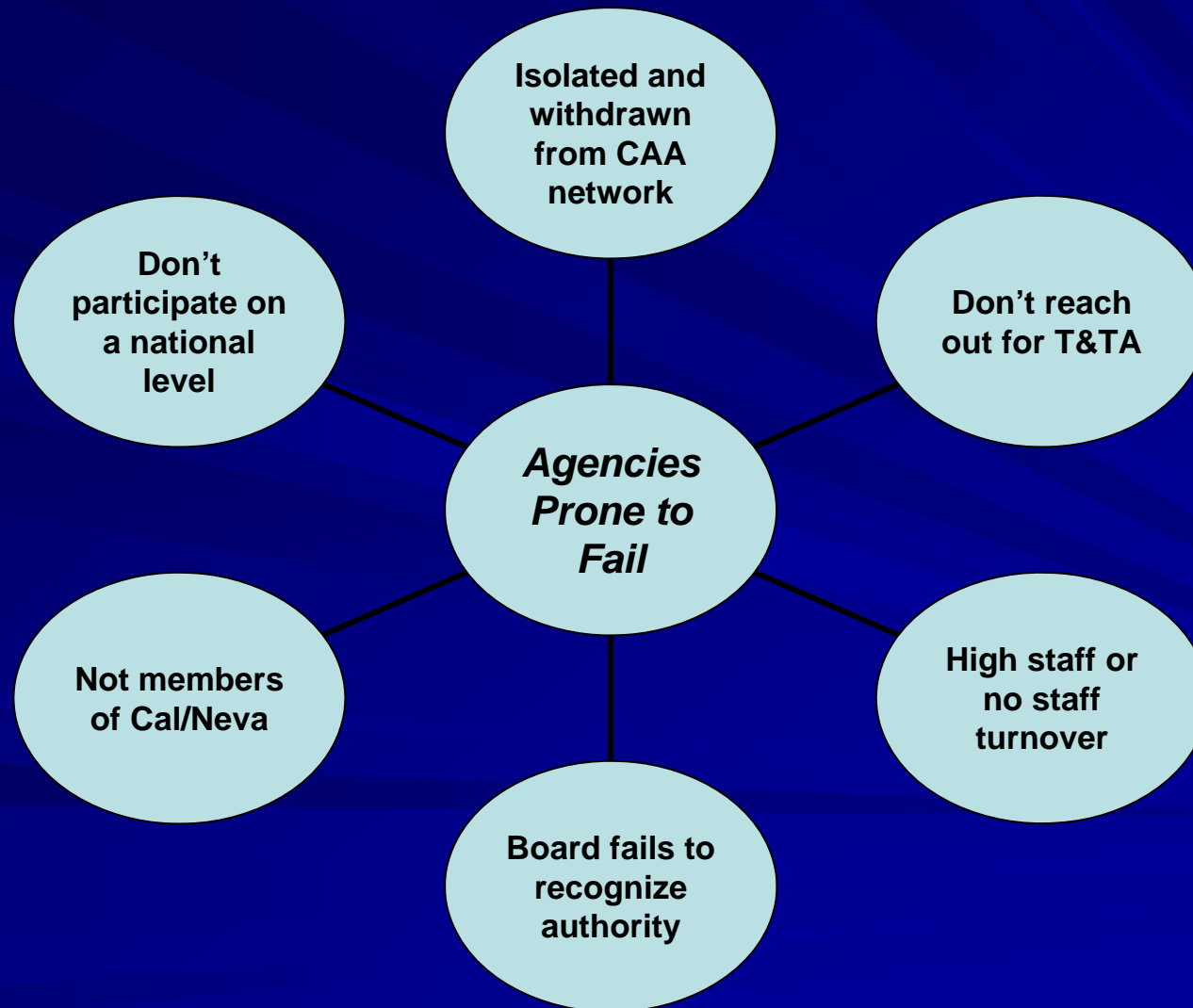
- Technical Assistance opportunities offered through June 2012:
  - Base/Core T&TA
  - Peer to Peer CNP<sup>3</sup>
  - Regional Roundtables
  - EITC Practitioner



# Engaging in T&TA is Important to Your Agency's Success



# Engaging in T&TA is Important to Your Agency's Success



# Base/Core Training

## *"to assure Compliance"*

- Core T&TA is available to agency Board members, Executive Directors and staff.
- Core T&TA is available in the **following areas**:
  - History & Philosophy, Board Governance, Leadership & Administration, Planning & Assessments, Evaluations, Partnership, ROMA, Financial Stability and Program Delivery
- Core T&TA is Curriculum Regional Based Training
- Contact [lynn@cal-neva.org](mailto:lynn@cal-neva.org) for more information

# Peer to Peer Project – CNP<sup>3</sup>

*“to stimulate innovation”*

- CNP<sup>3</sup> is designed to **utilize the peer network** to improve innovation and creativity.
- CNP<sup>3</sup> uses a skills bank of peers with expertise to **assist any CSBG Network ED** who requests assistance for a challenging situation.

CNP<sup>3</sup>

# Peer to Peer Project – CNP<sup>3</sup>

- **Areas of assistance:** Fiscal, HR, Asset Building, Board Support, Community Development, Marketing, History of the CAA, etc.
- CNP<sup>3</sup> activities are usually one-to-one exchanges where staff experts from one agency visit staff at another agency **to share information and best practices.**
- CNP<sup>3</sup> trainers can facilitate and support a variety of trainings based on your unique needs – **at no cost to you.**

CNP<sup>3</sup>

# Getting Involved with CNP<sup>3</sup>

- Sign up to be a CNP<sup>3</sup> Peer to Peer Trainer!

- Instructions and enrollment form available online cal-neva.org

- Go to

- Network Resource Center

- CNP<sup>3</sup> / Skills Bank

## CAL/NEVA PEER TO PEER PROJECT

### Trainer Skills Bank ENROLLMENT

☐ To be completed by Trainer

Name:

Title:

Agency:

Address:

Phone/Fax:

Email:

#### Experience -

- ☐ Governance/Program Administration
- ☐ Community Outreach
- ☐ Fiscal
- ☐ Evaluation
- ☐ Human Resources
- ☐ History & Purpose
- ☐ Strategic Planning
- ☐ Program Development
- ☐ CSBG ARRA
- ☐ Other

Please detail experience and include credentials (if applicable) for each subject area of expertise checked above (attach additional pages if necessary):

Signature of Peer Trainer

Date

Signature of Executive Director

Date



225 30<sup>th</sup> Street, Suite 200, Sacramento, CA 95816  
Phone: 916-443-1721 Fax: 916-325-2549  
[www.cal-neva.org](http://www.cal-neva.org)

# Getting Involved with CNP<sup>3</sup>

- Request assistance for your agency.
- Instructions and request form available **online** [cal-neva.org](http://cal-neva.org)
  - Go to:
    - Network Resource Center
    - CNP3 / Skills Bank
- Once we your request, we will match your needs to an appropriate expert from our skills bank and **begin coordinating your training!**



225, 30<sup>th</sup> Street, Suite 200, Sacramento, CA 95816 • Phone: 916-443-1721 Fax: 916-325-2549

## Agency Training Request/Expected Outcomes

Agency Requesting Training	
Agency Contact Information	
Date Sent to Cal/Neva	
General Training Type*	<input type="checkbox"/> Regular (half-day to one-day) <input type="checkbox"/> Extended (more than one day) <input type="checkbox"/> Enhanced (group site visit)
Area(s) of Training Requested	
Date(s) Training Requested	
Trainer	

### Training Specifics

Please provide the specific focus area for the training

For example: Training for board of directors focusing specifically on fiscal responsibilities associated with participation on board.

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### Expected Outcomes

Please provide your expected outcomes

For example: Following the training, the board will be aware of their specific fiscal responsibilities. This will be apparent through conversations among members reflected in the minutes and through future conversations between CSD staff and the board.

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\*I agree that issues discussed during peer training sessions will remain confidential. Outcomes will be reported to the funding source. Additionally, I agree to indemnify, defend, and hold harmless Cal/Neva and its providers, and their officers, directors, agents, and employees from and against any and all demands, claims, and damages to persons or property, losses and liabilities, including reasonable attorney's fees, arising out of or caused by the Agency's or its attendees' negligence or willful misconduct.

Signature of Agency Representative

Date

CALNEVA USE ONLY  
CSBG T/TA Category #



# Regional Roundtables

## *"a pathway to Excellence"*

- Regional Roundtable Peer Trainings are **coordinated by Cal/Neva and hosted locally.**
- The Regional Roundtable concept is to have professionals from agencies in a particular regional area **meet quarterly to form relationships and strengthen skills.**
- Best of all – **the agenda will be determined by you and your peers.**

# Regional Roundtables

## ■ Four **geographic** areas:

- Northern California
- Southern California
- Central Valley
- Bay Area

## ■ Roundtables available to:

- Board Members, Executive Directors, Fiscal Officers, HR Practitioners, Executive Assistants, Program Managers, and Communication Professionals
- In the following areas:
  - Administration
  - HR
  - Finance
  - Marketing

# Regional Roundtables

- Cal/Neva facilitates peer training discussions **based upon national best practices** through a peer host agency.
- Discussions include review of approved topics/curriculum, best practices, shared issues.
- Goal of Roundtables are to **develop, share and incorporate best practices among network members**.
- Pilot program – Northern California CFO Roundtable.
- Contact [lynn@cal-neva.org](mailto:lynn@cal-neva.org) for more information.

# Interest Sign Up Sheets

## ■ Please fill out now:

- **Trainer Skills Bank Enrollment** Form – If you are interested in becoming a CNP<sup>3</sup> Trainer
- **Agency Training Request/Expected Outcomes** Form – If you are interested in receiving CNP<sup>3</sup> training at your agency
- **Sign up sheet** – If you are interested in joining a Regional Roundtable

## ■ Cal/Neva staff will follow up with you.

■ *We appreciate your interest!*

# EITC Practitioners

## "Statewide collaborative/EPP"

- Upcoming training webinar:  
    **"Launching & Growing an EITC Program for Your Community"**
  - September 1<sup>st</sup> at 10 a.m.
  - Register at <http://tinyurl.com/EITCWebinar>
  
- Future webinars will be held on September 22<sup>nd</sup>, October 6<sup>th</sup> and October 20<sup>th</sup> **to take you through the process of launching an EITC program and/or VITA site!**

# EITC Practitioners

- Attend the **upcoming EITC Symposium**  
*"Addressing Poverty Through Asset Building"*
  - Tuesday, November 15, 2011
  - Burbank Marriott

*Registration information to be released soon*

- Other resources provide for Awareness and Outreach
  - CA EITC & Asset Building Coalition

# Questions

- Contact Lynn for additional information at [lynn@cal-neva.org](mailto:lynn@cal-neva.org) or (916) 443-1721 x. 202.
- Cal/Neva, in partnership with CSD, has numerous resources and T&TA opportunities that can strengthen and benefit your agency – **please take advantage and get involved today!**

*Thank you!*





[cal-neva.org](http://cal-neva.org)  
[fulfillingthepromise-us.org](http://fulfillingthepromise-us.org)







# Phase Three

## FULFILLING THE PROMISE

- 5 minute news show segment
- Generic 30 second PSA
- All video footage NOW AVAILABLE FOR REPURPOSING
  - Working with Long Beach LAMP project

[fulfillingthepromise-us.org](http://fulfillingthepromise-us.org)



# RPIC

- Region IX Regional Performance and Innovation Consortium (RPIC)
- Project called Region IX LINKS (Leverage, Innovation, Network, Knowledge, Sustainability)

- **REGION IX LINKS (RPIC):**
  - 3 Associations
  - 5 state offices
  - 96 CSBG eligible entities



# RPIC

- GAO OCS T&TA Report in 2007
- OCS initiated a complete review of T&TA National Model
- Resulted in Information Memorandum No. 123:
  - **OCS identified the need** for enhanced coordination of national technical assistance efforts.
  - **OCS supported exemplary practice work groups and supplemental projects** at State CAA Associations, helping to identify and disseminate information on job creation, community economic development, benefits enrollment coordination, and asset development best practices.
  - **OCS now believes** that future T/TA efforts can be made more effective through enhanced communication structures, reduced duplication of effort, and improved coordination between national technical assistance providers, State CAA Associations, and local CSBG service providers.
  - **OCS new strategic approach** to streamlining the CSBG T/TA resources that will encourage interoperability among the T/TA grant recipients and focus on the following four priority areas:
    - Performance Management and Data
    - Governance and Legal Technical Assistance
    - Risk Mitigation and Quality Assurance
    - Centers of Excellence
      - nCAP, NASCSP, CAPLAW, Virtual CAP

## Region IX Regional Performance and Innovation Consortium (RPIC)

Project called Region IX LINKS  
(Leverage, Innovation, Network, Knowledge, Sustainability)

*Working with Region IX Board and RPIC Region IX Working Group including state associations and state CSBG offices in AZ, CA, NV, HI & Guam*

**Coordinated by Cal/Neva** - a T&TA strategy for supporting collaboration, capacity building and exemplary practice among Consortium members.

### Three goals:

- 1) Develop comprehensive and integrated system of T&TA capacity building/EPP for State Associations.
- 2) Employ regional approach to T&TA coordination and information dissemination.
- 3) Strengthen ability of State Associations to leverage resources, promote and sustain relationships.

*Working with Office of Community Services (OCS), Federal Region IX office & leading Centers for Excellence including nCAP, NASCSP, CAPLAW, and Virtual CAP*

Arizona Community Action Association (ACAA)

California/Nevada Community Action Partnership (Cal/Neva)

Nevada Community Action Association (NCAA)

Hawaii State Association of EDs of CAAs (HSAEDCAA)

Guam Bureau of Social Services Administration (GBSSA)

Sustainability Plan  
EPP

**TBD**  
Sustainability Plan  
EPP

# EPP

## ■ Primary Goals of Cal/Neva's EPP Program:

- Center for Excellence for EITC Asset Development Coalition Building
- To Build the capacity of state associations in the region



# Coalition

## ■ CA EITC & Asset Building Coalition (CEABC) Network – more than 100 organizations

– Including:

Catholic Charities, New America Foundation, Offices of Senator Carol Liu , Offices of LA City Richard Alarcon, EARN, Legal Aid of OC, Bank of the West, SF FRB, Protius Inc., CSET, IRS, United Way, Microbiz, Office of Controller John Chiang, among others.

## ■ CFED Designation Pending







# QUESTIONS??

[cal-neva.org](http://cal-neva.org)  
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